

**BOROUGH OF LANSDALE
ADMINISTRATION AND FINANCE COMMITTEE MINUTES
MEETING OF MARCH 3, 2021**

Members Present:

Denton Burnell	Borough Council President
Carrie Hawkins-Charlton	Borough Council Member
Leon Angelichio	Committee Chairman
Garry Herbert	Mayor
John Ernst	Borough Manager
Melissa Gemelli	Finance Director
Brian McGowan	Assistant Finance Director

Mr. Angelichio called the meeting of the Administration and Finance Committee to order at 6:15pm.

1. Action of Minutes Previous Meetings

Motion Ms. Hawkins-Charlton, second Mr. Burnell to approve minutes of February 3, 2021 Administration and Finance Committee Meeting. Motion carries 3 to 0.

2. Financial Reports Year to Date

(Due to a computer technical issue during the meeting unable to record minutes for first 10mins. of the Financial reports)

Ms. Gemelli- We will look at budget to actual for the year. I compared 2020 to 2021 and like to going forward provide unaudited.

Balance sheet and income statement and provide a dashboard. A few things to highlight and welcome input to you or for Council to know.

Mr. Ernst- Looking at the #'s to this point to last year, we are not in Covid and in March, April & May, we are starting to look at that.

Mr. Angelichio- I like a broad overview to the taxpayer and it is very important. The taxpayer can say this is where we come from.

Ms. Gemelli- I just got access on Monday and did a spreadsheet today. I would like to look at this and any variances say over 10% for Feb. and can know and anomaly and this to digest rather than the 144 pages.

Mr. Angelichio- I would like the comparison to be for 2020 to be 1st and to 2021.

Ms. Gemelli- I am used to this format because the audit presents it this way.

Mr. Ernst- Melissa mentioned, a dashboard and we did like clicking on the pie chart and clicking

on info to get more and it is more visual and full transparency to give info. We should move along with GIS and Poster to bring that back.

Ms. Hawkins-Charlton- I said that I like to see what is going on first rather than 2020, as Leon has suggested.

Ms. Gemelli- I can research those this week and explain the anomaly.

Mr. Angelichio- Do you see anything and even for sewer to look at and just understand? We are in Covid and don't make people pay late fees or penalties and see what drives that.

Mr. Angelichio- Do you see anything trending or where we be with maybe EIT and even in Public Works due to snow or events?

3. Committee Business Items

1. Equal Rights and Opportunity for Employees

Mr. Ernst- We do this on a yearly basis and doing resolution with new dates entered in.

Mr. Angelichio- Any action?

Mr. Ernst- Yes, it does.

Mr. Angelichio- Any changes or things to improve?

Mr. Ernst- I do not see any changes and make sure nothing jumps out and discuss that evening.

Mr. Angelichio- We are in a huge social change. I need a motion.

Motion Ms. Hawkins-Charlton, second Mr. Burnell to approve Equal Rights and Opportunity for Employees. Motion carrier 3 to 0.

2. Resolution for Berkheimer & Montgomery County Tax Delegate

Mr. Ernst- Next, for Berkheimer and Montgomery County we have to list Melissa to the position for administration and housekeeping.

Mr. Angelichio- Do we need a motion?

Mr. Ernst- Yes, both resolutions will be part of the package.

Motion Ms. Hawkins-Charlton to approve Melissa to be the Berkheimer liaison, second Mr. Burnell. Motion carries 3 to 0.

Mr. Angelichio- Any changes, please highlight.

Mr. Ernst- Yes.

Motion Ms. Hawkins-Charlton for resolution for Melissa to be our Montgomery County Tax delegate, second Mr. Burnell. Motion carries 3 to 0.

Mr. Angelichio- Do we have anything at all to move to Business items?

Mr. Ernst- No.

4. Old Business Items

Mr. Angelichio- Any old business?

Mr. Ernst- No, not unless Council has on the list.

Mr. Angelichio- We can when Melissa gets comfortable to know where we are for Delinquencies for 30, 60 and 90 days and the # of accounts.

5. New Business Items

A. 150th Lansdale Anniversary

Mr. Angelichio- We will not be the only committee to discuss this event for Lansdale community and the area.

Mr. Ernst- I am not sure to live up to explanation tonight this topic only discussed here and the financial piece. Councilman Henning has joined and jumped in and can add and any Council person here can ask.

I first wanted to acknowledge, the actual anniversary as August 2022. The 150th anniversary Committee of a small group of stakeholder to lay out ideas and events around this event. We are looking for several events through out the season. Lansdale Day focusses on the anniversary as a long as 1st Friday events. Even the Strawberry Festival to bring back for 1 year, the Fireman's parade, Steam Engine Day and even a baseball game between Lansdale Catholic and North Penn and even a celebrity game.

The Brandywine Baseball Club will come out on the same evening to be in the old uniforms and is an antique baseball team and will do a doubleheader. Lansdale was on the circuit and

Negro league played here. Also, there could be a community picnic and dinner at Memorial Park. Bring blankets and chairs and have some entertainment and it will be relaxed. The big piece of this event would be the proposed gazebo at Memorial Park and Bill Henning will provide more info on.

Mr. Henning- The brick are which was where the water fountain was and the proposed gazebo is at this location. Much of the 150th committee putting under Discover Lansdale. As far as the gazebo, Discover Lansdale is looking to split the cost between the Borough. Discover Lansdale will do a brick sale to come up with the money for their half. Anything over their half would go into the 150th funds for anything like advertising or booklets.

Mr. Angelichio- What are we doing about corporate to lean on for their names and support?

Mr. Henning- We had a few and for gazebo project and donations could fall into the Borough's half like Clemens Food Group. What do they say about it? In the booklet for names, there is also bricks for names and larger bricks.

Mr. Ernst- We had several people reach out to want to get involved.

Mr. Angelichio- Maybe we can have period finger food from vendor and talk about.

Ms. Hawkins- Charlton- When you mentioned benches and Parks& Rec did. That would be awesome.

Mr. Angelichio- We can do a skatepark events and cost of admission go to that.

Mr. Burnell- Do we have a ballpark?

Mr. Ernst- Memorial park's Weaver Field.

Mr. Henning- For the majority of events and cost of admission primary factor is the gazebo.

The gazebo and site work cost is \$50k and the electric assembly and the bricks is \$80k total.

We are looking to split the cost \$40k/ \$40. We would sell 400 bricks @\$100 each and larger Bricks would bring in another \$15k The additional \$15k would go into the 150th fund. The Borough's money come in from donations and sponsorship.

Mr. Angelichio- We have excellent craftsman and electric people in this town.

Mr. Ernst- we also have electric people.

Mr. Angelichio- What do you guys think in a year from now from 150th anniversary to 1st Fridays and what we are looking to budget for the event.

Mr. Ernst- Just thinking maybe \$150k but it needs to Borough commitment to financially on our part for the success.

Nancy- Mary said the last meeting about fireworks.

Mr. Henning- Founder's Day is held after that.

Mr. Angelichio- I am curious if this can be a 2-day event on a Saturday and a Sunday.

Mr. Henning- We are interested in the 150th parade, but on the Saturday before. The key Thing is then the picnic and the next Saturday is Founders Day. So it is like Founders week.

Jean- Can we have fireworks more than one time?

Mr. Angelichio- It may be prohibitive and the insurance, but maybe we can figure it out.

Jean- How about more parades?

Mr. Ernst- Getting more participants and volunteers is a challenge.

Nancy- Maybe we can do benches and a plaque.

Mr. Ernst- Is there room there for benches to sell?

Mr. Henning- Yes, the plan is for room for benches.

Helen & Bruce- So, Saturday for Founders Day?

Mr. Henning- Yes, it is always a Saturday.

Mr. Angelichio- The goal is to get this gazebo done.

Mr. Henning- We have a place in mind in Lancaster and prefabbed out of the factory and come assembled after sitework and concrete pad. We do got a few estimates and one was significantly higher who we used for Stony Creek. It will be done before Aug 22nd.

Ms. Hawkins-Charlton- Will we be able to rent gazebo?

Mr. Ernst- It sounds like a good idea.

Mr. Henning- There was a hill there and people used to get married there and good to see those photos again.

Mr. Angelichio- Bill could you give us an update every other month for information purposes?

Mr. Henning- Yes, we are heading into an important year and can do that.

Mr. Ernst- We will also be looking for volunteers.

Meeting adjourned at 7:10