

BOROUGH OF LANSDALE  
DEPARTMENT PARKS AND RECREATION

**STONY CREEK PARK - GAZEBO RENTAL**

Thank you for your interest in using the Stony Creek Park gazebo for your event/activity. The following is information you might find useful in planning your event/activity:

**GENERAL INFORMATION:**

**Reservations accepted after February 1<sup>ST</sup>.**

Please contact the Parks and Recreation Department, prior to filling out the permit, to check availability for your date(s).

The attached permit must be completed, signed, and returned with the rental fee, security deposit, and any other applicable documentation.

Reservations are made on a first come first serve basis. **Maximum reservation time is four hours.** Reservations are only held by receiving full payment.

The gazebo can accommodate 50 persons. A maximum of 20 vehicles permitted.

Park Rules & Regulations must be followed. Complete list is posted on the department's section of the Borough's web site ([www.lansdale.org](http://www.lansdale.org)).

**CANCELATIONS AND REFUNDS:**

All refund requests including cancelations due to weather must be made in writing to the Borough. A full refund shall be authorized, under judgment of the Borough, for any cancelation received in writing due to weather. The security deposit will be returned in full.

A refund of 75% of the rental fee shall be authorized for any cancelation received by the Borough, not less than ten (10) working days prior to rental date. Cancelations less than ten (10) working days prior to rental date will result in the entire rental fee being forfeited. The security deposit will be returned in full in both cases..

Any special exceptions, circumstances, or conditions are subject to discussion and/or approval by the Borough and must be submitted in writing.

**FEES AND PAYMENT:**

Payment (rental fee & security deposit) is due at the time of reservation along with completed permit.

Security deposit is two (2) times the amount of your rental fee. **Security deposit must be on a separate check – not included with the rental fee.** Renters who abuse the facility rental rules, park rules & regulations, or the facility itself may be subject to forfeit the full amount of the security deposit. Security deposits are held by the Borough and not deposited unless it is not returned. Security deposits will be returned (if applicable) within one week after your event. Deposits will be available for pick up if desired.

Make checks payable to LANSDALE BOROUGH. Separate checks must be written for the fee and the security deposit.

<b>FEE:</b> Lansdale <b>Borough</b> Resident:	\$55.00 (security deposit - \$110.00)
Non-Resident:	\$110.00 (security deposit - \$220.00)

**CONTACT:**

Forms may be mailed to Lansdale Parks & Recreation Department, One Vine Street, Lansdale, PA 19446. If you have any questions, please feel free to contact the department during office hours at 215-361-8352 or email @ [jgrubb@lansdale.org](mailto:jgrubb@lansdale.org).

# STONY CREEK PARK GAZEBO USE PERMIT

Please use the following process to allow for quick and accurate reservation request:

1. Fully complete this form and the Liability Waiver and Release. Failure to fully complete the permit might delay your request.
2. Once complete, mail the forms along with your fee and security deposit.
3. Once your permit is approved, you will receive a signed copy of this form and approval letter.

*Completed forms can be mailed to:*

**Lansdale Parks and Recreation Department, One Vine Street, Lansdale, PA 19446**

## EVENT INFORMATION – all correspondence will be sent to this user.

APPLICATION DATE:		RENTAL DATE:	
PURPOSE OF USE:		RENTAL TIME:	TO
ESTIMATED # OF GUESTS (MAX 50)		ESTIMATED # OF VEHICLES (MAX 20):	
NAME:		ORGANIZATION (if applies):	
ADDRESS:			
PHONE:		EMAIL:	
Do you wish to pick up your security deposit or have it shredded?      Shred <input type="checkbox"/> Pick Up <input type="checkbox"/>			

## SIGN & DATE AGREEMENT

I have read all of the park rules and regulations and understand them. I agree to abide by and will ensure that the members of my group abide by these rules and regulations. I agree to abide by and will ensure that my group abides by the Stony Creek Park parking regulations. I also understand that a failure to abide by any of these regulations will result in my security deposit being forfeited. I understand that I am responsible for leaving the park in the same condition as upon my arrival and that my security deposit will not be returned if the property or facilities are damaged or require unreasonable clean-up. I understand that the park facilities may be in use by other individuals. As the permit holder, I understand that I must be on site for the permitted time. I also understand that this agreement of understanding must be signed or this permit is void.

USER SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### \*\*\*BOROUGH USE ONLY\*\*\*

AUTHORIZED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

Rental Fee:            \$ \_\_\_\_\_ check # \_\_\_\_\_

Security Deposit:    \$ \_\_\_\_\_ check # \_\_\_\_\_ SECURITY DEPOSIT RETURNED: \_\_\_\_\_

# LIABILITY WAIVER AND RELEASE

The undersigned, individually, and on behalf of \_\_\_\_\_ (group name) hereby release, agree, for myself, my heirs, executors, administrators, and assigns, forever remise, release and discharge Lansdale Borough, its directors, officers, members, agents, supervisors, and any other representative related to any and all park activities, and their heirs, executors, administrators, and assigns from any and all actions, causes of all actions, suits, debts, accounts, controversies, damages, claims, and demands, whatsoever, which I or my legal representative may have or acquire against Lansdale Borough or its directors, officers, members, agents, supervisors, and any other representative related to the program, by reason of any loss resulting from personal injury or property damage, which may occur during, in connection with or by reason of my use and attendance on any portion of a Lansdale Borough Park.

I agree that Lansdale Borough shall have the right, at its discretion, to enforce rules of conduct and/or terminate my participation and/or use of the Park and its facilities for failure to act in conformance thereof, or for actions or conduct detrimental to or incompatible with the welfare, comfort, harmony or interest of the group or the Park as a whole.

I hereby grant Lansdale Borough and any of the directors, supervisors, officers, members, agents and other representatives full authority to take whatever action, in their discretion, is determined to be necessary regarding my health, safety and welfare, and I fully release Lansdale Borough and any of the directors, supervisors, officers, members, agents and other representatives from any liability for such actions, as set forth herein.

## **I understand that:**

- All grilling must be done in the grills provided adjacent to the gazebo. Your hot charcoals should be left to cool. Be prepared to dispose of used coals from people before you. Cold coals may be placed in the gazebo receptacles.
- **TRASH IN – TRASH OUT**  
Renter is responsible for all trash and debris removal from the site for all event food and decorations.
- No stickers, staples, adhesives or other securing devices permitted to be placed on or upon the gazebo.
- No silly string or amusement of this sort allowed.
- Recreational equipment (i.e. moon bounces, dunking booths, etc) are not permitted.
- Vehicles must remain in parking area – vehicles are not permitted to drive on walking path to drop-off or pick-up at the gazebo.
- While renter has exclusive use of the gazebo and grills during the permitted date and time, all other park amenities are available for the general public's use.
- Be considerate of other park users when playing music.
- There are electric outlets in the gazebo.
- Restroom is a portable toilet unit.

SIGNATURE OF USER \_\_\_\_\_ DATE: \_\_\_\_\_